

Adam J. Frieder, DDS, LLC

Frederick Dental
401 West 7th Street
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Office Policy

In order to keep our operating costs down which in turn will enable us to continue to provide our patients with excellent care at competitive fees, we must ask that you respect our policies.

- Appointments cancelled with less than 48 hours notice and cannot be filled with another patient, will incur a charge of \$50.00, since this time is reserved just for you.
- Patients who do not keep their appointment, and do not notify the office, will incur a charge of \$50.00, since this time is reserved just for you.
- So we can better prepare for lengthy procedures, appointments that will be scheduled for over 60 minutes will require a non-refundable retainer. This fee will be 1/2 of the estimated co-payment for that particular procedure. The retainer will be applied to your dental treatment. (minimum retainer no less than \$100.00).
- Unfortunately, some procedures may require additional costs that may not be covered by your insurance carrier. These costs are the patient's responsibility and will be discussed prior to treatment.
- We are trying to "go green" by eliminate mailing statements as much as possible. In order to do this, please allow us to apply the balance, not paid by your insurance, to be charged to your credit card on file.

We are committed to providing the best treatment to our patients and we appreciate your understanding. Thank you for your cooperation.

I have read and agree to the above: _____ Date: _____
(Patient's signature)