

WELCOME! WE WANT YOU TO KNOW THAT WE WILL DO OUR VERY BEST TO PROVIDE YOU WITH THE MOST PLEASANT DENTAL EXPERIENCE POSSIBLE. TO HELP US IN THIS WE NEED TO HAVE BOTH THE FRONT AND BACK SIDES OF THIS FORM FILLED OUT WITH AS MUCH DETAIL AS POSSIBLE. WE PRIDE OURSELVES IN OUR ACCURACY AND OUR ATTENTION TO DETAIL. IT MAKES OUR JOB EASIER IF WE CAN GET ALL OF YOUR CHILD'S INFORMATION CHARTED PROPERLY. THANK YOU FOR YOUR PATIENCE. SINCERELY, DR. AMMON JONES & DR. AARON JONES

**PATIENT INFO**

NAME (FIRST, MI, LAST)

PREFERRED NAME, IF DIFFERENT

**MUST GIVE THE SAME NAME GIVEN TO YOUR INSURANCE**

**PREFERRED METHOD OF CONTACT FOR APPOINTMENT REMINDERS (PLEASE CHECK ONE):**

☐ TEXT ☐ MOM'S CELL PHONE ☐ DAD'S CELL PHONE ☐ HOME PHONE ☐ EMAIL

**GENDER:** MALE ☐ FEMALE ☐ **PATIENT BIRTH DATE (M/D/Y)** / /

ADDRESS (STREET/APT)

CITY

STATE

ZIP CODE

**FATHER INFO:**

NAME (FIRST, MI, LAST)

PREFERRED NAME

ADDRESS (IF DIFFERENT)

CITY

STATE

ZIP CODE

/ /  
BIRTH DATE (M/D/Y)

SOCIAL SECURITY NUMBER

( )  
CELL PHONE

( )  
WORK PHONE

( )  
HOME (LAND LINE) PHONE

**MOTHER INFO:**

NAME (FIRST, MI, LAST)

PREFERRED NAME

ADDRESS (IF DIFFERENT)

CITY

STATE

ZIP CODE

/ /  
BIRTH DATE (M/D/Y)

SOCIAL SECURITY NUMBER

( )  
CELL PHONE

( )  
WORK PHONE

( )  
HOME (LAND LINE) PHONE

**PATIENT'S HEALTH INFO:**

☐ ALLERGIES: (PLEASE LIST)

☐ BLEEDING DISORDER

☐ HEAD/JAW INJURY

☐ PENICILLIN ALLERGY

☐ ASTHMA

☐ CODEINE ALLERGY

☐ HEART DISEASE

☐ RHEUMATIC FEVER

☐ EPILEPSY

☐ HEART MURMUR

☐ SINUS PROBLEM

IS YOUR CHILD CURRENTLY ON ANY MEDICATION(S)? IF YES, PLEASE LIST:

PLEASE LIST ANY OTHER HEALTH ISSUES THAT AFFECT YOUR CHILD'S DENTAL TREATMENT:

IF YOUR CHILD IS CURRENTLY BEING TREATED BY A PHYSICIAN WHOM WE MAY NEED TO CONSULT, PLEASE EXPLAIN AND GIVE HIS/HER NAME & OFFICE NUMBER:

PLEASE DETAIL ANY UNUSUAL COMPLICATION OR REACTION YOUR CHILD MAY HAVE HAD TO PREVIOUS DENTAL TREATMENT:

IS YOUR CHILD PARTICULARLY ANXIOUS ABOUT DENTAL APPOINTMENTS OR DENTAL WORK?

ARE YOU COMFORTABLE IF AT FUTURE APPOINTMENTS WE USE NITROUS OXIDE (LAUGHING GAS), FOR A MINIMAL CHARGE, TO MAKE THE DENTAL EXPERIENCE MORE PLEASANT FOR HIM/HER?

BY SIGNING BELOW I CERTIFY THAT ALL OF THE ABOVE INFORMATION IS ACCURATE AND CORRECT. IF ANY OF THE ABOVE INFORMATION INCLUDING THE HEALTH HISTORY CHANGES IN THE FUTURE, I WILL INFORM THE STAFF OF THIS OFFICE.

X

SIGNATURE OF PARENT OR GUARDIAN

DATE

RELATIONSHIP TO PATIENT



## CHILD FORM

### EMPLOYMENT INFO

#### FATHER INFO

EMPLOYER NAME

WORK PHONE

ADDRESS (STREET/APT)

CITY

STATE

ZIP

#### MOTHER INFO

EMPLOYER NAME

WORK PHONE

ADDRESS (STREET/APT)

CITY

STATE

ZIP

#### DENTAL INSURANCE INFO:

##### PRIMARY INSURANCE:

PATIENT'S RELATIONSHIP TO INSURED: ☐ CHILD ☐ OTHER

NAME OF INSURED

INSURED'S BIRTH DATE (M/D/Y)

SSN OR SUBSCRIBER ID

GROUP NUMBER

INSURED'S EMPLOYER NAME

INSURANCE PHONE NUMBER

INSURANCE CO. NAME AND ADDRESS

CITY

STATE

ZIP CODE

INSURED'S ADDRESS (IF DIFFERENT THAN PATIENT'S)

CITY

STATE

ZIP CODE

##### SECONDARY INSURANCE:

PATIENT'S RELATIONSHIP TO INSURED: ☐ CHILD ☐ OTHER

NAME OF INSURED

INSURED'S BIRTH DATE (M/D/Y)

SSN OR SUBSCRIBER ID

GROUP NUMBER

INSURED'S EMPLOYER NAME

INSURANCE PHONE NUMBER

INSURANCE CO. NAME AND ADDRESS

CITY

STATE

ZIP CODE

INSURED'S ADDRESS (IF DIFFERENT THAN PATIENT'S)

CITY

STATE

ZIP CODE

#### CONSENT TO EXAMINE & PROVIDE TREATMENT

AS A CONDITION OF TREATMENT BY THIS OFFICE I GIVE CONSENT TO THE DOCTORS AND STAFF OF JONES DENTAL CARE TO EXAMINE AND DIAGNOSE MY CHILD'S TEETH AND MOUTH AND TO PROVIDE TREATMENT WITH MY VERBAL APPROVAL.

X

SIGNATURE OF PARENT OR GUARDIAN

DATE

RELATIONSHIP TO PATIENT

#### REFERRAL INFO

WE LOVE TO REWARD THOSE WHO REFER OTHERS TO OUR PRACTICE. SEND IN A FRIEND AND WE'LL SEND YOU A GIFT! WHO MAY WE THANK FOR REFERRING YOU TO OUR PRACTICE?

WE ARE DEDICATED TO PROVIDING YOU WITH THE BEST POSSIBLE DENTAL CARE. TO GIVE OUR PATIENTS THIS LEVEL OF CUSTOMER SERVICE WILL REQUIRE THAT WE HAVE SOME FINANCIAL AND INSURANCE POLICIES. IT IS IMPORTANT THAT YOU READ CAREFULLY AND UNDERSTAND EACH OF THE FOLLOWING STATEMENTS.

**INSURANCE**

WE HELP FILE YOUR INSURANCE CLAIMS AS A COURTESY AND A CONVENIENCE TO YOU. YOUR INSURANCE COVERAGE IS A CONTRACT BETWEEN YOU, YOUR EMPLOYER AND THE INSURANCE COMPANY. WE ARE NOT A PARTY TO THIS CONTRACT. OUR RELATIONSHIP IS WITH YOU AND NOT WITH YOUR INSURANCE COMPANY. ALL CHARGES ARE YOUR RESPONSIBILITY. OUR OFFICE WILL SUBMIT YOUR DENTAL CLAIMS TO YOUR FIRST AND IF APPLICABLE YOUR SECONDARY INSURANCES AS A COURTESY. IT IS YOUR RESPONSIBILITY TO PROVIDE US WITH THE CORRECT CURRENT INSURANCE INFORMATION AND TO UNDERSTAND YOUR BENEFITS AND MONITOR WHAT HAS BEEN PAID TO OUR OFFICE SHOULD YOU BE CLOSE TO USING UP YOUR BENEFITS. IT IS ALSO YOUR RESPONSIBILITY TO CONFIRM THAT THE DOCTOR YOU ARE SEEING IS ON YOUR INSURANCE PROVIDER LIST AND TO OBTAIN REFERRALS IF NECESSARY.

**CHARGES**

WE REQUIRE ALL DEDUCTIBLES AND CO-PAYMENTS TO BE MADE AT THE TIME OF SERVICE. IF PAYMENT IS NOT MADE AT THE TIME OF SERVICE, THERE WILL BE A DELAYED PAYMENT FEE OF \$25.00. YOUR APPOINTMENT MAY ALSO BE RESCHEDULED AND THERE COULD POSSIBLY BE A FEE FOR THE LOSS OF DOCTOR OR HYGIENE TIME. WE HAVE NO CONTROL OVER WHAT YOUR INSURANCE COMPANY WILL OR WILL NOT CHOOSE TO PAY. WE WILL ESTIMATE YOUR DENTAL TREATMENT TO THE BEST OF OUR ABILITY. HOWEVER, ALL CHARGES FOR TREATMENT ARE ULTIMATELY THE PATIENT'S RESPONSIBILITY. THERE IS AN INTEREST RATE OF 24% APR (2% ADDED TO BALANCE MONTHLY) ON **ANY** UNPAID BALANCES, INCLUDING DELAYED INSURANCE CLAIMS. IF YOUR ACCOUNT BECOMES 90-DAY DELINQUENT, THE ACCOUNT WILL AUTOMATICALLY BE SENT TO A COLLECTIONS AGENCY. A 50% SERVICE FEE WILL BE ASSESSED.

**APPOINTMENTS**

WE REQUIRE THAT ALL PATIENTS CONFIRM ANY APPOINTMENTS THEY HAVE MADE WITH THE OFFICE. IF APPOINTMENTS ARE NOT CONFIRMED, THE OFFICE MAY CANCEL THOSE APPOINTMENTS. THERE MAY BE A CHARGE OF \$60 PER HOUR OF THE DOCTOR OR HYGIENE TIME IF YOU ARE NOT ABLE TO GIVE THE OFFICE A 2-BUSINESS DAY NOTICE OF CANCELLATION.

I GRANT PERMISSION TO THE STAFF TO TELEPHONE ME AT HOME, WORK OR ON MY CELL TO DISCUSS MATTERS RELATED TO THIS FORM. I HAVE READ, UNDERSTAND AND AGREE TO THE POLICIES LISTED ABOVE.

(MINORS MUST HAVE SIGNATURE OF PARENT OR GUARDIAN BEFORE BEING SEEN)

**SIGNATURE**

DATE \_\_\_\_\_