

KENNETH R. RUSSELL, D.D.S., P.A.

1480 Rymco Drive, Suite B  
Winston-Salem, North Carolina 27103

Telephone: (336) 768-7940

Fax: (336) 768-5985

**PATIENT REGISTRATION**

**PLEASE COMPLETE THE FOLLOWING CONFIDENTIAL INFORMATION**

Patient's Name \_\_\_\_\_ Date \_\_\_\_\_

Last

First

Middle

Preferred

Patient's Birthdate \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

SINGLE \_\_\_ MARRIED \_\_\_ SEPARATED \_\_\_ DIVORCED \_\_\_ WIDOWED \_\_\_

Home Address \_\_\_\_\_

Street

City

State

Zip

Home Telephone \_\_\_\_\_ Work Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Preferred contact method(s) (please circle): Home / Cell / Work/Email E-mail Address: \_\_\_\_\_

Patient's Occupation \_\_\_\_\_ Patient's Employer \_\_\_\_\_

Business Address \_\_\_\_\_

Who may we thank for recommending you to our practice? \_\_\_\_\_

Spouse or Parent's Name (if patient is a minor) \_\_\_\_\_

Last

Middle

First

Preferred

Spouse or Parent's Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_ Spouse or Parents Contact Number(s) \_\_\_\_\_

Spouse or Parent's Occupation \_\_\_\_\_ Employer \_\_\_\_\_

In case of an Emergency, please contact \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Who is responsible for this account? \_\_\_\_\_

**DENTAL INSURANCE**

**PRIMARY COVERAGE**

Employee Name \_\_\_\_\_

Employee Date of Birth \_\_\_\_\_

Employer Insurance Company \_\_\_\_\_

Policy/ Member ID No. \_\_\_\_\_

Group No. \_\_\_\_\_

Ins. Company Phone No. \_\_\_\_\_

**SECONDARY COVERAGE**

Employee Name \_\_\_\_\_

Employee Date of Birth \_\_\_\_\_

Employer Insurance Company \_\_\_\_\_

Policy/Member ID No. \_\_\_\_\_

Group. No. \_\_\_\_\_

Ins. Company Phone No. \_\_\_\_\_

### Office Guidelines

**Dental Insurance:** Please note the following:

- Dental insurance is a contract between your Employer and the Insurance Company to assist you in meeting dental financial obligations. Your employer chooses the plan and the benefit level; it is not based upon treatment needed.
- Dental insurance is an aid and is NOT designed to cover all treatment costs.
- Most plans are written to cover only minimal care; please be aware that some, or perhaps all, of the services provided by our office may not be covered by your dental insurance company.

**Financial Arrangements:** Financial arrangements will be made prior to treatment. We accept cash, check, Visa, American Express, MasterCard, and Discover for your convenience. In addition, we offer payment plan options through Care Credit as well as Compassionate Finance upon approval. Past Due balances of 30 days or more will be charged an additional 1.5% monthly (18% APR).

**Broken Appointment Policy:** Your appointment has been reserved specifically for you. If you are unable to keep this appointed time we ask for 48 hours' notice so that we may use this appointment for another patient. Consistent broken appointments, late arrival (requiring rescheduling), and appointments cancelled with less than 48 hours' notice may necessitate a broken appointment fee (\$36 per hour for duration of appointment length) or our office being unable to reschedule you or continue with your treatment.

**Notice of Privacy Practices:** A copy of our Privacy Practices is included in your new patient forms. The practice reserves the right to change the terms of its Notice of Privacy Practices and to make provisions effective for all protected health information that it maintains. By signing below; you acknowledge that you obtained this practice's current Notice of Privacy Practices and may request a copy at any time.

The information I have provided is complete and accurate to the best of my knowledge. I consent to whatever procedures are deemed necessary to diagnose my oral condition. I agree to be responsible for payment of all services rendered. I authorize a credit check should I ask for a credit. I acknowledge that I have read and understand the Office Guidelines.

Patient's Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Relationship to patient (if signed by a personal representative of patient)

Medical History Form

Name (Last) \_\_\_\_\_ (MI) \_\_\_\_\_ (First) \_\_\_\_\_ (Preferred) \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex: (Male) (Female) Today's Date \_\_\_\_\_

For the following questions, circle Yes or No. Your answers are for our records only, answers will be considered confidential. Please note that during your initial visit you will be asked some questions about your responses to this questionnaire and there may be additional questions concerning your health.

1. Are you in good health? Yes No
2. Has there been any change in your general health in the past year? Yes No
3. My last physical examination was on? \_\_\_\_\_
4. Are you under the care of a physician now? Yes No  
If so, what is the condition you are being treated for? \_\_\_\_\_
5. The name and address of my physician(s) is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Have you had any serious illness, operation, or been hospitalized in the past 5 years? Yes No  
If so, what was the illness or problem? \_\_\_\_\_
7. Are you taking any medicine(s) including non-prescription medicine? Yes No  
If so what medicine(s) are you taking? \_\_\_\_\_
8. Have you ever been treated for alcohol or chemical dependency? Yes No
9. Do you currently smoke or use smokeless tobacco products? Yes No  
If yes, how many packs/times per day? \_\_\_\_\_ For how many years? \_\_\_\_\_  
If former smoker, when did you quit? \_\_\_\_\_
10. Do you have or have you had any of the following diseases or problems?
 

a. Damaged heart valves or artificial valves, including heart murmur or rheumatic heart disease	Yes	No	
b. Cardiovascular disease (heart trouble, heart attack, angina, coronary insufficiency, coronary occlusion, high blood pressure, arteriosclerosis, stroke)	Yes	No	
1. Do you have inborn heart defect?	Yes	No	
2. Do you have a cardiac pacemaker?	Yes	No	
3. Have you ever taken Redux or Phenylen?	Yes	No	
c. Allergies	Yes	No	n. Kidney trouble
d. Sinus trouble	Yes	No	o. Tuberculosis
e. Asthma	Yes	No	p. Persistent cough or cough that
f. Seizures	Yes	No	produces blood
g. Diabetes	Yes	No	q. Persistent swollen glands in neck
h. Hepatitis, jaundice or liver disease	Yes	No	r. Low blood pressure
i. AIDS or HIV infection	Yes	No	s. Sexually transmitted diseases
j. Thyroid problems	Yes	No	t. Epilepsy or other neurological disease
k. Respiratory problems, emphysema, Bronchitis, etc.	Yes	No	u. Problems with mental health
l. Arthritis or painful swollen joints	Yes	No	v. Cancer
m. Stomach ulcer or hypersacidity	Yes	No	w. Problems of the Immune system
			x. Had any lesions or growths in mouth
11. Have you had abnormal bleeding? Yes No  
    a. Have you ever required a blood transfusion? Yes No
12. Do you have any blood disorders such as anemia? Yes No
13. Have you ever had any treatment for a tumor or growth? Yes No

Medical History Form

14. Are you allergic or have you had a reaction to:

- |  |     |    |                               |     |    |
|--|-----|----|-------------------------------|-----|----|
| a. Local anesthetics                             | Yes | No | f. Iodine                     | Yes | No |
| b. Penicillin or other antibiotics               | Yes | No | g. Codeine or other narcotics | Yes | No |
| c. Sulfa drugs                                   | Yes | No | h. Latex                      | Yes | No |
| d. Barbiturates, sedatives, or<br>Sleeping pills | Yes | No | i. Other                      |     |    |
| e. Aspirin                                       | Yes | No |                               |     |    |

15. Have you had any serious trouble associated with any previous dental treatment? Yes No  
If yes, explain \_\_\_\_\_

16. Do you have any disease, condition, or problem not listed above that you think I should know about?  
\_\_\_\_\_  
\_\_\_\_\_

17. Are you wearing contact lenses? Yes No

18. Are you wearing removable dental appliances (such as a flipper, partial, denture etc.?) Yes No

19. Do you snore? Yes No

20. Do you wake up tired? Yes No

If you answered yes to #19 and #20: These are the two most common symptoms of sleep apnea. Untreated sleep apnea raises your risk of serious health issues which can include: High blood pressure, stroke, heart disease, diabetes, chronic acid reflux, and erectile dysfunction. Ask us how a dental appliance may help.

**Women**

21. Are you pregnant? Yes No

If yes, how far along? \_\_\_\_\_

22. Do you have any problems associated with your menstrual period? Yes No

23. Are you nursing? Yes No

24. Are you taking birth control (pills, shot, patch etc.?) Yes No

**\*Notice to all patients:** Per a new standard of care for our office, each patient will receive the VELscope screening once a year. Per office policy there is a \$36 per hour scheduled for missed appointments.

Chief Dental Complaint \_\_\_\_\_

For confidential purposes, upon confirming appointments may we leave a message at home? Yes No (circle one) at work? Yes No (circle one)

I certify that I have read and understand the above. I acknowledge that my questions, if any, about inquires set forth have been answered to my satisfaction. I will not hold my dentist, or any other member of his/her staff, responsible for any errors or omissions that I may have made in the completion of this form. **Patient Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

OFFICE USE ONLY:

Dentist Signature \_\_\_\_\_

Date \_\_\_\_\_